# OFFICE OF RESIDENCE LIFE HOUSING FAQ

### **ELIGIBILITY REQUIREMENTS FOR CAMPUS HOUSING:**

- Be a full-time registered student with at least 12 credits.
- Pay the non-refundable \$50 application fee.
- Complete the housing application.
- Sign your Residence License Agreement and agree to the rules and regulations of the residence halls.
- Maintain an approved academic, financial, and conduct status throughout the year.

### IS HOUSING FIRST COME, FIRST SERVED?

No. And your preferences will not be affected based on when you do the application.

### WILL I BE ABLE TO CHOOSE MY ROOMMATE(S)?

Each student is able to choose one roommate as a preference, no matter what room style you receive. Due to the Starrez system, roommates will be selected in pairs.

### ARE TRANSFER STUDENTS GUARANTEED HOUSING IN THE SPRING TERM?

Transfer students are not guaranteed housing. All transfer students (regardless of what semester you came to Howard) will be able to fill out the housing application for the first wave through December 9<sup>th</sup> and the second wave through January 5th. The housing application is currently open. Assignments will be completed via self-selection or manual assignment. Updates will be sent out:

- 12/5: First wave assignment process communicated
- 12/9-12/12: First wave of assignments completed
- 12/15: First wave housing deposits due
- 12/16: First wave of finalized assignments confirmed

If you have missed the deadline to apply by 12/5 (we encourage you to apply on time):

- 1/5: Second wave assignment process communicated
- 1/6: Second wave of assignments completed
- 1/8: Second wave housing deposits due

## I ALREADY PAID MY HOUSING FEE, BUT NOW MY APPLICATION IS FROZEN - WHAT SHOULD I DO?

Once you have paid the Housing Application Fee, the system will automatically skip past the page. Contact hureslife@howard.edu with the subject "Application Fee Error" should you need assistance.

## IF MY ROOMMATE IS FILLING OUT THE APPLICATION AT A LATER DATE, CAN I STILL SELECT THEM?

Select your roommate as a request. When your roommate fills out their application, they would just need to approve the request.

## I'M HAVING A TECHNICAL ISSUE WITH MY APPLICATION—COULD YOU PLEASE HELP?



Please take a screenshot and email HUreslife@howard.edu ONCE. Then, give us 24-72 business hours to respond, and you will receive an email back.

Please note the Office of Residence Life will be closed December 16<sup>th</sup> - January 4<sup>th</sup>. All inquiries will be answered upon return.

## OFFICE OF RESIDENCE LIFE HOUSING FAQ

## IS MY REQUEST FOR A ROOM AND/OR ROOMMATE PREFERENCE GUARANTEED?

No. This includes roommate, room type, or building requests. Housing assignments are done either through self-selection or through a random allocation process in StarRez (housing application software). Both assignments must ultimately be confirmed by the Office of Residence Life, and emergencies can happen, which may require reassignment.

### WHAT IS THE HOUSING APPLICATION FEE/DEPOSIT?

\$50: the necessary fee to access the housing application. It does not guarantee a housing assignment. \$500: If you receive notification of a housing assignment, you must pay the this deposit to secure your living space.

## WHEN WILL I RECEIVE MY ROOM ASSIGNMENT? Fall:

You can expect to receive your official room assignment in July. If you completed the housing application and paid the housing fee/deposit by the deadline, we encourage you to check your Bison email for updates and information. NOTE: The timeline may be adjusted as needed.

#### Spring:

You can expect to receive your official room assignment in either the 1<sup>st</sup> wave of December or the 2<sup>ND</sup> wave of January. If you completed the housing application and paid the housing fee/deposit by the deadline, we encourage you to check your Bison email for updates and information. NOTE: The timeline may be adjusted as needed.

## CAN I CANCEL HOUSING AFTER I CONFIRM MY ASSIGNMENT?

Students have three days to confirm their housing assignment upon receiving the official notification. After paying the housing deposit, students who wish to leave their housing must undergo a sublicense process by identifying another eligible student without housing to assume their housing license responsibility.

### **CAN I CANCEL MY HOUSING AT ANY TIME?**

You can cancel at any time throughout the school year; however, students with current spring housing assignments may only relinquish housing due to withdrawal, deferral, suspension, graduation, study abroad, or active military status. Students will remain responsible for all charges if they decide to move out of the hall for any other reason. Students may try to locate another student without housing to transfer to their residence hall unit and sublicense. If you find an alternate, please email <a href="https://doi.org/10.1007/journal.org/">https://doi.org/10.1007/journal.org/</a> with them cc'd to begin the process.

#### WHAT ARE THE HOUSING OPTIONS?

All options will be listed on the housing application when It Is your assigned time to complete. These are our confirmed options:

- College Hall North & South: Majority Freshman Co-ed
- Cook Hall: Freshman Co-ed
- Drew Hall: All freshman boys
- Bethune Annex: Majority Upperclassmen Co-ed
- East & West Towers: Upperclassman Co-ed
- Mazza, The Lanes, Vie Towers, Clover: Upperclassmen
   Co-ed

