

# Division of Student Affairs

Residence Life and University Housing Updates

*Dr. Cynthia Evers, Vice President for Student Affairs*

HOWARD  
FORWARD



# DIVISION OF STUDENT AFFAIRS



Dr. Cynthia Evers  
VICE PRESIDENT FOR STUDENT AFFAIRS



Glen Vinson  
ASSISTANT VICE PRESIDENT FOR STUDENT AFFAIRS

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The Office of the Vice President for Student Affairs has oversight for the departments that comprise the Division of Student Affairs. The programs, activities and resources provided to students aim to support their success during and beyond their matriculation at Howard University.



# Topics of Discussion

- Purpose of Residence Life and University Housing & Real Estate Development & Capital Asset Management (REDCAM)
- Housing Leadership: Shay McDuffie and Candy Wongsam
- Residence Halls Overview
- Student Engagement
- Residence Life Improvements (current and ongoing)
- Housing Policy
- Housing Application & Move-In Dates
- Off-Campus Housing
- Bison Parent Resources
- Closing



# **Purpose of Residence Life**

## **Shay McDuffie**

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The Office of Residence Life is committed to creating and supporting a rich learning environment, as well as a sense of belongingness, in a community of care and mutual respect that empowers students to be engaging citizens through fostering their development of lifelong skills.

# **Purpose of REDCAM**

## **Candy Wongsam**

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The mission of Real Estate Development Capital Asset Management (REDCAM) is to devise and execute real estate portfolio management strategies which optimize the value of institutional assets to deliver high-caliber campus environments that are aligned with Howard University's mission.

# OFFICE OF RESIDENCE LIFE & UNIVERSITY HOUSING



Shay McDuffie  
INTERIM DIRECTOR

[hureslife@howard.edu](mailto:hureslife@howard.edu)  
[@hureslife1867](https://www.instagram.com/hureslife1867)



# RESIDENCE LIFE TEAM

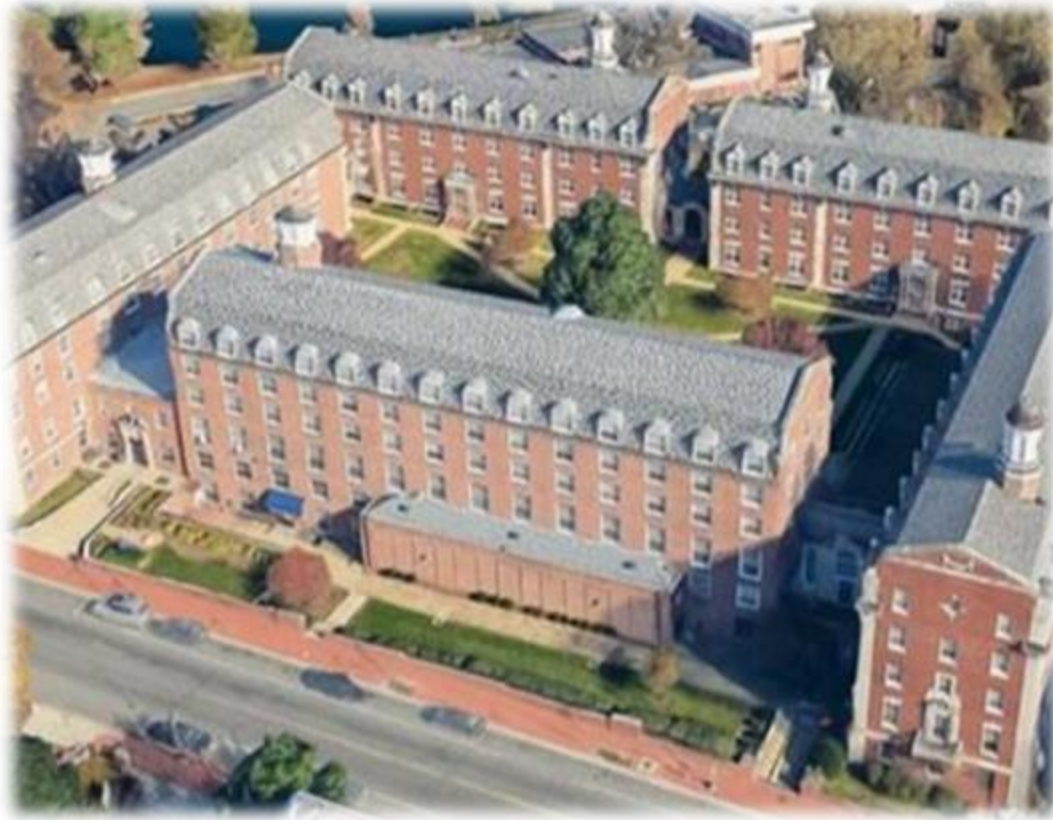
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**Ms. Roberts**  
**Housing Operations**  
**Coordinator**

**Mr. Moore**  
**Assignments & Billing**  
**Coordinator**

**Ms. Thomas**  
**Administrative**  
**Assistant**

# RESIDENCE HALLS – FTIC\*



**The Harriet Tubman  
Quadrangle (The Quad)**



**Charles R. Drew Hall**



**George W. Cook Hall**



**Bethune Annex**



**College Hall North**

**\*On Occasion, students  
may be placed out of  
consideration for space  
availability.\***

# RESIDENCE HALLS – Continuing\*

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**College Hall South**



**Mazza Grandmarc**



**AXIS**

**\*On Occasion, students may be placed out of consideration for space availability.\***



**Howard Plaza Towers  
East and West**



**WISH Woodley Park**



# RESIDENCE HALL STAFF

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8

**Building Managers**

17

**Graduate Assistants**

125

**Resident Assistants**

# Student Engagement

- Our Resident Assistants, Graduate Assistants, Building Managers, and Campus Partners host programs on a weekly basis to engage students, hear their concerns, and discuss ideas to improve the student's residential experience.
- **ResFest** is our most anticipated event for spring semester. Each of the main campus residence halls at Howard University (Quad, Drew, Annex, College Hall South, College Hall North, etc.) come together to represent their hall and to support their dance / stroll / step team.



# Student Engagement

## LEADERSHIP OPPORTUNITIES

- Residence Hall Council
- Programming and Activities
- Residential Assistant
- Graduate Assistant
- Residential Liaison
- Living / Learning Community





# REAL ESTATE DEVELOPMENT AND CAPITAL ASSET MANAGEMENT



Candy Wongsam  
DIRECTOR OF STUDENT HOUSING  
AND COMMERCIAL PORTFOLIO MANAGEMENT

[\*\*housingconcerns@howard.edu\*\*](mailto:housingconcerns@howard.edu)

# REDCAM TEAM

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**Mr. Belton**  
**Deputy Director**

**Mr. Jolley, Esq**  
**Contracts Manager**

**Mr. Franklin**  
**IT Liaison**

# Purpose of the Department

- Newly created department (May 2022)
- Provides oversight of Howard University third-party housing providers, Campus Apartments and WISH.
- Performs proactive and routine assessments of student housing facilities
- Provides day-to-day responsiveness to Howard students, maintenance teams, and contractors
- Assures that facilities remain in a state of good repair
- Assures that third-party providers keep residence halls compliant with relevant codes, regulations, and standards of the university
- Identifies, develops, and redevelops additional student housing opportunities



# Steps to Escalate Maintenance Concerns

## For Routine Maintenance:

**Step 1:** Report work order concern to your Residence Hall team via the given electronic software for your Hall.

**Step 2:** If there is no response within 72 hours, please report the issue to your Resident Director (RD) via in-person and/or email.

**Step 3:** If there is no response from your RD within 48 hours, then you may escalate to the Student Housing Concerns email address.

# IMPROVEMENTS

To more effectively address students' residential concerns, we implemented three key changes:

## REDCAM – Student Housing Facilities Team (Real Estate, Development & Capital Asset)

- Supports the supervision of the housing portfolio facilities.
- Hosts a mandatory orientation for residential students
- Enhances two-way resident communications through use of [housingconcerns@howard.edu](mailto:housingconcerns@howard.edu)
- **HU Quality Assurance**
- Conducts inspections for Move-in readiness
- Monthly wellness checks conducted by Resident Life staff
- REDCAM team inspects 25% of all occupied rooms yearly
- Monitors preventive maintenance programs, including filter changes in HVAC equipment
- Increased responsiveness to student concerns through staggered shifts for maintenance teams
- Implemented follow-up protocols with students who escalate maintenance concerns.

## New Property Management Team

- Howard consolidated management of the entire housing portfolio under a first-class operator, Campus Apartments Management LLC







# HOUSING POLICY

To ensure that all First Time in College (FTIC) and rising second-year students receive a strong foundation and social development, the Office of Residence Life & University Housing has a residency commitment for FTIC and rising second-year students.

**\*A FTIC student is a full-time undergraduate student entering college for the first time with fewer than 30 semester credit hours earned (excluding credit hours accumulated through Advanced Placement and concurrent enrollment), and who will be enrolled for twelve or more semester credit hours during the fall and spring semesters.**

The second-year continuing student residency requirement applies to current continuing Howard University students who will enter their second continuous academic year at Howard University who fulfill Room Selection requirements.

**\*A second-year continuing student is a current full-time undergraduate student who will enter their second continuous academic year and/or who will have earned fewer than 60 semester credit hours, and will be enrolled for 12 or more semester credit hours during the fall and spring semesters. NOTE: this does not include transfer freshmen and sophomores.**

# APPLYING FOR HOUSING 101

CONTINUING STUDENT EDITION

## 01 PAY THE \$200 HOUSING DEPOSIT APRIL 18 - MAY 18 BY 12:00 P.M. EDT

### How to Pay the Housing Deposit

1. Login to [Howard Epay](#)
2. Click Deposits
3. Click Fall 2023, **NOT Fall 2023 NT**
4. Select the Housing Deposit
5. Enter Payment Information
6. Save Confirmation Email



## COMPLETE THE 2023-2024 STARREZ HOUSING APPLICATION MAY 2 - JUNE 2 BY 11:59. P.M. EDT

## 02

### How to Complete the StarRez Housing Application

1. Log into StarRez
2. Click Application below Howard University
3. Select Academic Year 2023-2024
4. Complete ALL required sections
6. You have completed your application once you receive a confirmation email



# Housing Process

## 03 SUBMIT HEALTH DOCUMENTS

All enrolled incoming students are required to submit medical/immunization records via their student health portal.

Students who reside on campus are required to be fully vaccinated prior to their arrival on campus for the Fall semester.



## MEDICAL HOUSING ACCOMMODATIONS

## 04



If you require a housing accommodation for a disability, you must register with the Office of Student Services no later than Friday, June 9, 2023. The Office of Student Services will correspond with the Office of Residence Life for approved accommodations, based on availability.

## 05 CONGRATULATIONS!

You have now completed ALL the required steps to receive your 2023-2024 Housing Assignment. Continue to monitor your email for more details about arriving to campus.



Office of Residence Life  
and University Housing



HOWARD FORWARD 2019 - 2024

# 2023-2024 HOUSING APPLICATION

**The Howard University Housing Application will open on Tuesday, April 25th for FTICs and Tuesday, May 2nd for other classifications.**

**First-Time In College (FTICs) application will close on Wednesday, May 31, 2023 at 11:59 p.m. EST.**

**The continuing student application will close on Friday, June 2, 2023 at 11:59 p.m. EST.**

**NOTE: Housing assignments for juniors and seniors are contingent upon availability and will be made in the order that they are received upon paying the deposit and completing the application.**



# HOW TO APPLY FOR HOUSING



Pay the \$50 non-refundable housing application Fee (FTIC) / \$200 Housing Deposit (Continuing)

## How to Pay the Housing Fee

- Log into [Howard Epay](#)
- Click Deposits
- Click Fall 2023, NOT Fall 2023 NT
- Select Appropriate Fee
- Enter Payment Information
- Save Confirmation Email



Complete the 2023-2024 StarRez Housing Application

## How to Complete the StarRez Housing Application

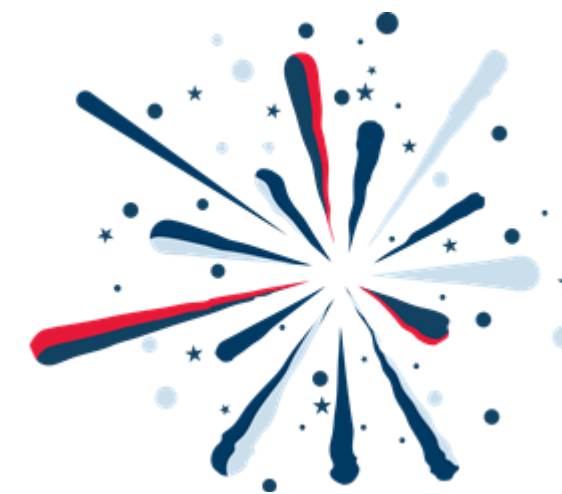
1. Log into [StarRez](#)
2. Click Application below Howard University
3. Select Academic Year 2023-2024
4. Complete ALL required sections
5. You have completed your application



Submit Health Documents (New Students)

All enrolled incoming students are required to submit medical/immunization records via student health forms for FTICs and Med+Proctor for continuing students.

Covid vaccinations and booster



CONGRATULATIONS!

You have now completed ALL the required steps to receive your 2023-2024 Housing Assignment. Continue to monitor your email for more details.

# HOUSING APPLICATION HIGHLIGHTS

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## Rental Insurance

**All on-campus residential students are required to have rentals insurance.**

**The Howard University Office of Residence Life and University Housing has partnered with GradGuard as an option for rental insurance. Students will be required to upload proof of rentals insurance.**

## Student Health Center

### Medical Clearance

**The Student Health Center requires FTICs to submit their documents to the student health portal for verification of your immunizations and medical requirements for Howard University. Continuing students must submit through Med+Proctor.**

**ALL requirements must be completed or your hold will not be lifted. Additionally, you will not be permitted to move-in to the residential halls.**



## COVID-19 Updates

**All students, faculty and staff are strongly encouraged to be fully vaccinated, and if eligible, also have a vaccine booster.**

**Covid protocols are subject to change as we continue to monitor all updates.**



**Division of  
Student Affairs**

**Office of  
Residence Life and  
University Housing**



# Office of Residence Life & University Housing: Move In Dates

## Summer 2023

The Office of Residence Life & University Housing will offer summer housing for the

- Summer Session I (May 20 & 21)
- Summer Session II (June 24 & 25)
- Location - College Hall South and Howard Plaza Towers West.  
(Students must be registered for summer classes)

## Fall 2023

- Priority on-campus housing: FTICs (First Time In College students)
- Move-In: August 7 – August 12 (staggered by building)
- Move-In for Continuing students: August 16 – August 20 (staggered by building)



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# What's Next?

Students will begin receiving email communications from the Office of Residence Life and University Housing about the following:

- Housing Application 101
- Medical Clearance Process
- Room Assignment
- Move-In Day and Time
- Recommended items to bring to campus for their Residence Hall room

**Division of  
Student Affairs**

**Office of Residence  
Life and University  
Housing**



HOWARD FORWARD 2019 - 2024



# Friendly Reminder: Off-Campus Housing

- Upperclassmen (Junior and Seniors and Above) should start exploring off-campus living opportunities for the 2023-24 academic year and beyond.
- For upperclassmen exploring living-space options for the 2023-2024 academic year, Howard's Office of Off-Campus Housing and Community Engagement will host Virtual Off-Campus Housing Fairs for Students and their family members.
- Be on the lookout for messages regarding upcoming Off-Campus Virtual Housing Fairs this summer.



# Off-Campus Housing and Community Engagement

- The Office of Off-Campus Housing and Community Engagement (OCHCE) supports students who live off-campus and provides community engagement services.
- OCHCE offers resources to help students find off-campus housing and provides guidance about moving in, signing leases, and being responsible members of their new living communities.
- We also provide students with volunteer opportunities and manage the Student Pantry Program, which aims to aid all Howard University students who may be experiencing food insecurity, in collaboration with the Office of Student Services.

<https://howard.offcampuspartners.com>





Parent Program

## Bison Parent & Family Programs



### Parent and Family Programs

- Engage HU parents in activities that promote the university and enrich students' educational experience
- Support Initiatives that build parents' affinity for the university

### Parent and Family Programs Mission

- Parent and Family Programs is committed to engaging the parents and family members of current Howard University (HU) students as partners in supporting student success through the provision of information, resources, and tools; intentional programming; and leadership and volunteer opportunities.

# Supporting Parents & Families

[howard.campusesp.com](http://howard.campusesp.com)

CampusESP is our premier platform to engage with Parents and Families at Howard University. CampusESP is an external site just for parents and families. The free platform is an invaluable resource for parents and families throughout their student's matriculation.

CampusESP has significant opportunities to share pertinent resources regarding campus life, academic affairs and student support. Parents and families can receive information from 16+ elective community groups with specific identities and interests.



# Who to Contact

We are listening to our residents, and we are meeting them where they are.



All things residence life after contacting  
your RA/GA or Building Manager:

[HUreslife@howard.edu](mailto:HUreslife@howard.edu)

Maintenance concerns that have  
not been addressed:  
[Housingconcerns@howard.edu](mailto:Housingconcerns@howard.edu) -

Final escalation of request:  
[HUcares@Howard.edu](mailto:HUcares@Howard.edu)

University Counseling Center  
8:00 a.m. – 4:00 p.m. (202) 806-6870

Crisis Line:  
(202) 345-6709 after 4:00 p.m.

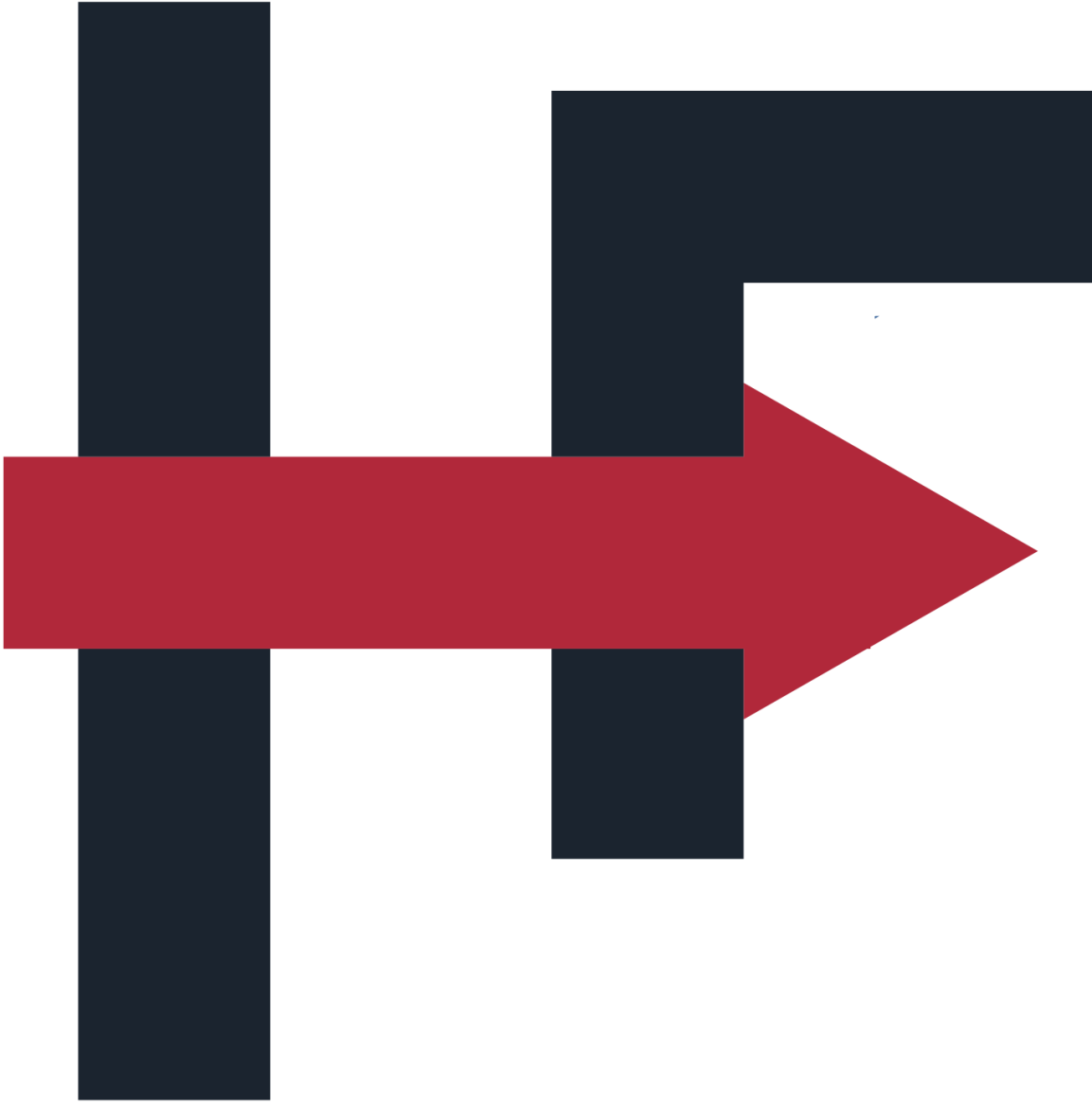
# QUESTIONS

# &

# ANSWERS



**THANK YOU!**



**HOWARD  
FORWARD**